

# CIRCULAR

classmate



Respected Members,

We are pleased to inform you that the next meeting of the college development committee will be held as per the following details:

DATE :- 13-July-22  
Time :- 3:00 PM.

*(S)he*  
*(APC)*  
Co-ordinator  
Co-ordinator  
Modern College of Computer Science & I.T.,  
Aurangabad.

*Kwashi*  
Principal  
IIC Principal  
Modern College of Computer Science & I.T.,  
Aurangabad.

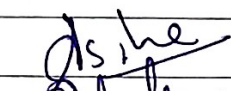
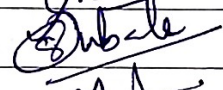


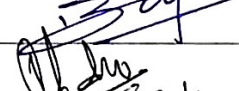

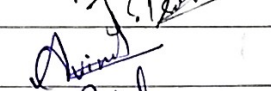
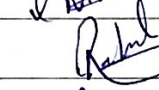
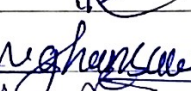
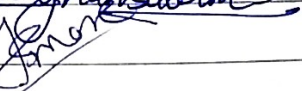
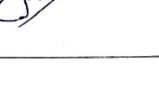
## AGENDA

1. Welcome and opening remarks.
2. Appraisal of previous Meeting Minutes.
3. Planning Upcoming Faculty Development Initiatives.
4. Discussion on Upcoming Events.
5. Overview and Objectives of the Test.
6. Vote of Thanks.

## MINUTES OF MEETING

Sr. No.	Task	Time
1.	Welcome and opening remarks.	03:00 PM - 03:10 PM
2.	Appraisal of previous meeting minutes	03:10 PM - 3:20 PM
3.	Planning Upcoming Faculty Development- Initiatives	03:20 PM - 3:40 PM
4.	Discussion on Upcoming Events	03:40 PM - 08:50 PM
5.	Overview and Objectives of the Test	03:50 PM - 4:00 PM
6.	Vote of Thanks	04:00 PM - 04:05 PM

Following members were present in the meeting :-

Sr. No.	Name	Signature
1)	Dr. Asmita Salve	
2)	Dr. Sonal Ubale	
3)	Prof. Manisha Ujgise	
4)	Prof. Kajal Dilip Sable	
5.	Prof. Bhagat Rajendra	
6.	Prof. Harshad Waghmare	
7.	Shraddha Pradhan	
8.	Avinash Sitaphule	
9.	Rahul Dhembre	
10.	Nansata G	
11	Jyoti More	

Following points were discussed in the meeting.

The meeting commenced at 3:00 PM with a warm welcome of and opening remarks by Chairman Prof. Pradeep Rode. Prof. Rode extended the gratitude to all members for their attendance and outlined the objectives of the meeting.

At 03:10 PM the committee reviewed the minutes of previous meeting. Dr. Asmita Salve moved to approve the minutes, and Prof. Padminya Sonawane seconded the motion. The minutes were approved unanimously without any amendments.

By 3:20 PM, the committee reviewed the minutes from the previous meeting. Dr. Sand Udale presented a proposal for a series of workshops aimed at enhancing teaching methodologies. Prof. Manisha Vigire emphasized the need for digital literacy training for faculty. After a thorough discussion, the committee agreed to prioritize these initiatives and allocated resources accordingly. Prof. Supriya Deshpande and Prof. Shradha Pradhan volunteered to co-ordinate the

implementation.

At 3:40 PM, the committee discussed the planning and coordination of upcoming college events. Prof. Harshad Waghmare highlighted the importance of the annual cultural festival and proposed forming a sub-committee to oversee the its organization. Dr. Asmita Salve and Prof. Manisha Uggire were appointed to lead the sub-committee. Additionally Prof. Sonal Ubale suggested organizing a guest-lecture series to enhance student engagement which was well received by the members.

The discussion on the ~~review~~ and objectives of the upcoming tests commenced at 4:00 PM. Prof. Pradnya Sonasane presented a detailed plan, outlining the structure and objectives of the test. The committee emphasized the importance of aligning the tests with the academic goals and testing. The committee emphasized the importance of aligning the tests with the academic goals and ensuring they accurately measure student learning outcomes.

Dr. Soral Ubale suggested incorporating more practical assessments to complement theoretical evaluations, and this suggestion was unanimously accepted.

At 4:20 PM, Prof. Supriya Deshpande delivered the vote of thanks. She expressed her gratitude to Chairman Prof. Pradeep Rode for his guidance and to all members for their valuable contributions and active participation. Prof. Deshpande acknowledged the collaborative efforts of the committee in making the meeting productive and successful.

#### ACTION TAKEN POINTS :-

1. Previous meeting minutes were reviewed and approved unanimously.
2. Workshops on teaching methodologies were prioritized.
3. A sub-committee was formed to oversee the organization of the annual cultural festival.
4. Overview and objectives of the Test.

# CIRCULAR



TO,

The College Development Committee Members.

This is to inform you that the meeting of College Development Committee is scheduled for 27/Jan/23 at 01:00 PM

*Asikhe*  
(ADC)  
Co-ordinator  
Modern College of Computer Science & I.T.,  
Aurangabad.

*Kwagmar*  
Principal  
Modern College of Computer Science & I.T.,  
Aurangabad.

## AGENDA

1. Welcome & Felicitat<sup>ion</sup>
2. Review and approval of the minutes from the previous meeting.
3. Discussion on alignment with academic standards and goals
4. Quality Assurance and Accreditation
5. Budget and Financial Planning
6. Vote of Thanks.

Sr. No.	Task	Time
1.	Welcome and felicitation	1:00PM - 1:05PM
2.	Review and approval of the minutes from the previous meeting.	1:05PM - 1:20PM
3.	Discussion on alignment with academic standards and goals.	1:20PM - 1:45PM
4.	Quality Assurance and Accreditation	1:45PM - 2:00PM
5.	Budget and Financial Planning.	2:00PM - 2:10PM
6.	Vote of Thanks.	2:10PM - 2:15PM

Following members were present in the meeting:

Sr. No.	Name	Signature
1)	Dr. Amrita Salve	Ashe
2)	Dr. Sonal Ubale	Sonal Ubale
3)	Prof. Jyoti More	Jyoti More
4)	Prof. Harshad Waghmare	Harshad Waghmare
5)	Dr. Shahin Hironi	Shahin Hironi
6)	Prof. Rajendra Bhagat	Rajendra Bhagat
7)	Prof. Namrata Ghansurant.	Namrata Ghansurant
8.	Prof. Kajal Sable.	Kajal Sable
9.	Prof. Shekha Pradhan	Shekha Pradhan

Following points were discussed in the meeting:

The meeting of the College Development Committee commenced at 01:00 PM with a warm welcome and felicitation by the Chairman, Prof. Pradeep Rode. He greeted all members, acknowledging their efforts and contributions.

The first item on the agenda was the review and approval of the minutes from the previous meeting. This task, from 01:05 PM, involved a thorough examination of the previous minutes. After minor corrections, the minutes were unanimously approved by all members present.

The meeting then proceeded to a discussion on the alignment with academic standards and goals, which took place from 01:20 PM to 01:45 PM. Dr. Anurita Salve and Dr. Sonal Ubale presented insights on the current academic standards and goals, emphasizing the necessity for continuous improvement and alignment. The discussion highlighted strategies to enhance quality of academic curriculum to meet the standards.

From 01:45 PM to 2:00 PM, the shifted to Quality Assurance and



CLASSMATE  
Date  
Page

Accreditation. Prof. Anirash Sitapkhule and Prof. Jyoti More provided updates on ongoing quality assurance, measures and the accreditation process. The committee discussed strategies to enhance quality and ensure compliance with accreditation requirements with valuable inputs from Milind Wahule and Manisha Ujike.

The next agenda item, Budget and Financial Planning, was discussed from 2:00 PM to 2:10 PM. Rahul Dhembre and Rajendra Bhagat reviewed the current financial status and proposed budget allocation for upcoming projects and initiatives. The committee agreed to on the need of ensuring effective use of funds to support the college's development goals.

The meeting concluded with a note of thanks from Prof. Supriya Deshpande at 2:10 PM. She expressed gratitude to all members for their active participation and valuable contributions. The meeting was officially adjourned at 02:15 PM.

## ACTION TAKEN POINTS :-

1. The minutes from the previous meeting were reviewed and approved.
2. Strategies for continuous improvement and alignment standards were discussed.
3. Updates on quality assurance measures and the accreditation process were reviewed, and strategies to enhance quality and ensure compliance were discussed.
4. The current financial status was reviewed, and budget allocations for upcoming projects and initiatives were discussed and agreed upon.
5. A note of thanks was delivered, and the meeting was officially adjourned.